

**UNION  
SCHOOL  
DISTRICT**

**BOARD OF DIRECTOR'S  
March 21, 2024**

**Monthly Meeting  
Union High School Library**

UNION SCHOOL DISTRICT  
AGENDA  
March 21, 2024

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge to the Flag
- IV. Roll Call
- V. Approval of Agenda
- VI. Approval of Minutes: February 15, 2024 board meeting minutes
- VII. Announcements: None
- VIII. Correspondence
  - PDE letter dated 2/27/2024: the Division of Federal Programs had determined that Union SD has maintained fiscal effort when comparing fiscal year ending 6/30/2021 to the fiscal year ending 6/30/2022.
- IX. Visitor/Comments
- X. **Administration Report**
  - School Police Officer
  - Food Service Director
  - Technology Department
  - Maintenance Department
  - Special Education Director
  - Elementary Principal
  - High School Principal
  - Superintendent's Report
- XI. **Board Reports**
  - Finance Report
  - Personnel Report
  - Curriculum/Instruction & Matters
  - Buildings, Grounds & Transportation
  - Athletic Report
  - Career Center Representative
  - Riverview IU6 Representative
- XII. Old Business
  - Approve the 1st reading of the following policies:
    - a. Policy No. 200: Enrollment of Students
    - b. Policy No. 202: Eligibility of Nonresident Students
    - c. Policy No. 217: Graduation
    - d. Policy No. 226: Searches
    - e. Policy No. 254: Educational Opportunity for Military Children
    - f. Policy No. 810: Transportation
    - g. Policy No. 903: Public Comment in Board Meetings

**h. Policy No. 114: Gifted Education**

**XIII. New Business**

- **Approve to apply for a post covid grant to supplement the community center, at no cost to the District.**

**XIV. Visitors/Comments**

**XV. Adjournment**

**UNION SCHOOL DISTRICT**  
**Administrative Reports**  
**March 21, 2024**

**I. School Police Officers**

- Significant Incidents
- 02/27/24 CRISIS was called for a male student who was in need of service.
- 03/04/24 Minor altercation in the Band Room between two male students. The event was handled by Principal Carlson.
- VAPE Incidents
- 02/22/24 One Vape incident by a repeat offender. Handled by Principal Carlson.
- Safe2Say/Gaggle Significant Incidents
- 02/28/24 One Safe2Say incident alleging bullying was handled by Principal Carlson.
- Threat Assessments
- There were no threat assessments during this period at the high school. A threat assessment at the elementary school on 03/06/24 was deemed to be transient.

**II. Food Service Director**

- Submitted the Estimate of needs to PRFSD for the Food and Supply Bid 2024-2025.
- Submitted all USDA Allocations for 2024-2025 to PDE.
- Will be attending the PRFSD Meeting in Cheswick on 3/15
- Working with NutriKids to format the new Point of Sale program for the cafe.
- We continue to be understaffed. Currently we have a 2 hour/day vacancy in the High School, and a (temporary?) one at Sligo Elementary. We have no substitutes.
- We had our 2nd Health Inspection of the school year at the High School on 3/7/24. The inspector commented that everything looked great.

**III. Technology Department**

- Filed E-Rate paperwork
- Helped with SAT testing
- Support Tickets Status
  - 68 support tickets from February 14th to March 13th
  - 875 support tickets for the 23-24 School Year (until March 13th)
- Planning replacement phone system
- Setup new Grant funded CDL Simulator in Library Area
- Finalized Repair of Stage Lighting
- Helped setup sound and lighting for Musical
- Trained HS and SES staff on use of Raptor for emergency response

**IV. Maintenance Department**

- Had service tech. from McClure install 2 worn parts on the Aux. gym furnace.
- Sent 2024-2025 Janitorial supply lists to 4 vendors for quotes.
- Replaced faucet in Superintendents RR.
- Set up chairs for play and concerts.
- Having the McClure Company looking at a possible electrical problem with a heating unit at Sligo.
- Had to unclog a heating supply line to a corridor heater on the new side.
- Had a Bunn service tech. connect the new coffee machine.
- Delivered food supply to Sligo.

**V. Special Education Director**

- 26 IEP meetings this month
- Life Skills Community Outings
  - Weekly Eccles-Lesher Library

- Weekly Tom's Riverside
- ESY numbers
  - 14 in district
  - 4 out of district
- ESY Programming
  - In planning process

## **VI. Elementary Principal's Report**

- Science teacher presentation - Mr. Weckerly and Mr. Minick
- ELA/Math STAR data presentation - Mr. Weckerly and Mr. Minick
- Spring Math data presentation - Mr. Weckerly and Mr. Minick
- Kahoot - formative assessment example - board interaction - Mr. Weckerly and Mr. Minick
- DOK questions - handout
- Survey concerns

<https://docs.google.com/presentation/d/11qpXB8fHJTVFLRCXqU249OqmO8kZlSjamIjttjYAMho/e dit#slide=id.p>

## **VII. High School Principal's Report**

- Held Danger of Failing Meetings
  - 13 separate meetings
  - A couple of additional student meetings were not held as they are in the process of evaluation for IEP plans and Mrs. Cookson has plans in place.
- Winter Keystone Scores
  - Amazing work done by the team
  - 14/25 students who took Winter keystones now have scored proficient
    - Updated Grade Level Scores (approximations %s due to transfers)
      - Bio (Grade 10): 32.4 to 46.3
      - Lit (Grade 11): 53.8 to 66
      - Alg I (Grade 11): 48.7 to 58.5
- One student qualified for the Choral states
- Mr. Salter has come in and got the band program up and running
  - Reports that students are showing interest in new instruments
  - Has lessons started
  - Wants to expand the band programming in school and after school activities

## **VIII. Superintendent's Report**

- Food Services Program
  - Visit Keystone's Program - March 20
  - Visit at Union - March 18
- Healthcare Buyout MOU
  - No changes for current or fewer participants
  - Financial benefit for both the district and employees
    - Cost savings on healthcare premiums
    - Increased buyout payment with more participation
- Homeless Program Monitoring
  - Scheduled for March 27, 2024
  - 406 documents uploaded (lots of redundancy)
  - 30 different items (components) addressed
  - Put into Google Docs as per last monitoring
    - Then had to be transferred into ECVYEH Website as procedures changed
- Budgets
  - Department budgets were reviewed by department heads and then again with the Central Office/Business Office
  - Athletics

- Broken out costs per sport
  - Determination of shared costs
  - Review of necessary items vs. desired items
- Professional Development Committee
  - Initial meeting set for March 21st
  - Review mandated trainings
  - Start discussions of other training opportunities
  - Continue to build the ACT 48 Catalog
  - Schedule summer meeting date
- Cooperative Athletics Admin Meeting
  - March 12, 2024 to review proposed cooperative athletic agreements for renewal
  - Changes to reflect desired practice
  - Accounting for sharing of the financial commitment
  - Clarification of roles and responsibilities

UNION SCHOOL DISTRICT

Finance Report

March 21, 2024

**Board Action Requested**

- I. Treasurer's Report**  
Approve the Treasurer's Report for the month ending February 29, 2024
- II. Accounts Payable List**  
Approve the Accounts Payable List for the month ending March 31, 2024.
- III. 2024-2025 Riverview IU6 Budget**  
Approve the Riverview IU6 2024-2025 General Operating Budget, in the amount of \$1,602,983.00 (Budgeted Expenditures), with Union School District's Projected share of \$4,337.00. (2023-24 budget was \$1,448,687.00, with Union School District's share being \$4,306.00)
- IV. Central Susquehanna IU Rates**  
Approve the 2024-2025 Central Susquehanna Intermediate Unit (CSIU) Computer Rates not to exceed \$8,500.00. This rate includes the Fund Accounting, Payroll and Personnel Applications.
- V. Memorandum of Understanding**  
Approve the Memorandum of Understanding between the Union School District and the Union Education Support Association and the Union Education Association regarding the waiver of health care coverage plan.
- VI. Parking Lot Repair Bids**  
Grant permission to advertise bids for parking lot repairs to the Union High School and Sligo Elementary School.
- VII. General Supplies Purchase**  
Approve the purchase of the 2024-2025 general supplies from Kurtz Bros. of Clearfield, PA., in the amount of \$17,331.56. (2023-2024 rate as \$15,761.95)

UNION SCHOOL DISTRICT  
Personnel Report  
March 21, 2024

**Board Action Requested**

- I         Substitute School Police Officer**  
Hire Reed Greci as a substitute School Police Officer, effective March 21, 2024. All paperwork is on file.
  
- II.       Mentor Teacher**  
Hire David Gibson as a mentor teacher for Music Teacher, Jack Salter, for the remainder of the 2023-2024 school year at the salary of \$500.00.
  
- III.      Cafeteria Resignation**  
Accept the letter of resignation from cafeteria worker, Shelly Murphy, effective March 26, 2024, and approve to advertise for this position.
  
- IV.      PTO Volunteer/Chaperone**  
Approve Alexandria Whitmer as a PTO volunteer/chaperone. All clearances are on file.
  
- V.       Resolution–Appointing Superintendent**  
Approve the Resolution stating the Union School District desires to retain Dr. John Kimmel as the District Superintendent effective July 1, 2024 for a commission term of five (5) years.



**UNION SCHOOL DISTRICT**  
**Curriculum Report**  
**March 21, 2024**

**Board Action**

**I. Conferences**

Approval is requested for staff attendance at the following conference/workshop, etc.:

- a.       **Conference:**           Threat Assessment Training and Technical Assistance  
      **Staff:**               Jim Shaftic, Jake Weckerly, John Kimmel, and Jack Salter  
      **Location:**          Rlverview IU 6, Clarion  
      **Date:**               Mon., May 13, 2024  
      **Approx. Cost:**       \$333.65  
      **Funding Source:**   General Fund

**II. Student Trips**

Approval is requested for the following student trips during the school year

- a.       **Student Trip:**       Rotary Luncheon  
      **Students:**         2 RYLA Students and Judy Rupp  
      **Location:**         Clarion YMCA  
      **Date:**              Mon., May 20, 2024  
      **Approx. Cost:**     \$20.00  
      **Funding Source:**  General Fund
- b.       **Student Trip:**       Community based outings  
      **Students:**         11 Life Skills Students, Lindsey Cookson, Emma Fox + 1 paraprofessional  
      **Location:**         Various Community Locations  
      **Date:**              Mondays & Thursdays during the month of March-May, 2024  
      **Approx. Cost:**     \$300.00  
      **Funding Source:**  General Fund
- c.       **Student Trip:**       2nd Grade Field Trip  
      **Students:**         46–2nd Graders, David Louder, Erin Grejda + board approved chaperones  
      **Location:**         Erie Zoo, Erie, PA  
      **Date:**              Wed., May 8,. 2024  
      **Approx. Cost:**     \$582.00  
      **Funding Source:**  PTO
- d.       **Student Trip:**       2nd Grade Field Trip  
      **Students:**         46–2nd Graders, David Louder, Erin Grejda + board approved chaperones  
      **Location:**         Clarion County Park, Clarion PA  
      **Date:**              Tues., May 14, 2024  
      **Approx. Cost:**     \$300.00  
      **Funding Source:**  General Fund

- e.** Student Trip: Kennywood  
Students: Approx. 50 travel club students, Nicole Claypoole + 4 chaperones  
Location: Kennywood Park  
Date: Tues., May 28, 2024  
Approx. Cost: \$2,460.00  
Funding Source: Travel Club
- f.** Student Trip: STEM Design Competition Challenge  
Students: 4–5th Grade STEAM Students and Jake Weckerly  
Location: Riverview IU 6, Clarion PA  
Date: Thurs., April 4, 2024  
Approx. Cost: \$160.10  
Funding Source: General Fund
- g.** Student Trip: Scotland, Ireland, London Trip  
Students: Approx. 20 travel club members  
Location: Ireland, Scotland, London  
Date: Saturday, May 31, 2025-Tues., June 10, 2025 (dates subject to change)  
Approx. Cost: \$55,490.00  
Funding Source: Club Funds and Student Funding
- h.** Student Trip: Art Club Field Trip  
Students: 12 Art Club Students, Michelle Ballas and Nicole Claypoole  
Location: Carrie Furnace Museum, Museum of Illusion, Pittsburgh, PA  
Date: Sun., May 12, 2024  
Approx. Cost: \$770.00  
Funding Source: Art Club Fundraiser and Student Funding
- i.** Student Trip: Jazz Band Performance  
Students: 15 Jazz Band Members  
Location: Sligo Elementary School  
Date: Wed., March 27, 2024  
Approx. Cost: \$60.00  
Funding Source: General Fund
- j.** Student Trip: Earth Day Field Trip  
Students: 14+ Outdoor Club Members, Brianna Pennington + another staff member  
Location: Cook Forest State Park  
Date: Fri., April 19, 2024  
Approx. Cost: \$84.00  
Funding Source: Outdoor Club
- k.** Student Trip: Zoo Field Trip  
Students: 20+ Outdoor Club Members, Brianna Pennington + another staff member  
Location: Pittsburgh, PA  
Date: Sun., April 14, 2024  
Approx. Cost: \$100.00  
Funding Source: Outdoor Club and Student Funding

- l.**      **Student Trip:**                      **Field Trip/Competition**  
**Students:**                              **4 Outdoor Club Members, Brianna Pennington**  
**Location:**                              **Clear Creek State Park**  
**Date:**                                      **Tues., April 30, 2024**  
**Approx. Cost:**                         **\$201.70**  
**Funding Source:**                      **Outdoor Club**
- m.**      **Student Trip:**                      **PMEA All State Choir/PMEA Conference**  
**Students:**                              **1 Student and David Gibson**  
**Location:**                              **Erie, PA**  
**Date:**                                      **Wed.-Sat., April 17-20, 2024**  
**Approx. Cost:**                         **\$1,349.00**  
**Funding Source:**                      **General Fund**
- n.**      **Student Trip:**                      **National Honor Society Event**  
**Students:**                              **20 NHS Students & Anthony Beveridge**  
**Location:**                              **Clarview and Country Springs**  
**Date:**                                      **Mon., May 6, 2024**  
**Approx. Cost:**                         **\$75.00**  
**Funding Source:**                      **General Fund**

**UNION SCHOOL DISTRICT**  
**Buildings, Grounds, and Transportation Report**  
**March 21, 2024**

**Board Action Requested**

- I           Substitute Bus Driver**  
Approve Beverly Marshall as a substitute bus driver for Shrivvers. All paperwork is on file.
- II.         Union High School Building Use**  
Grant permission to the Anthony Beveridge and the National Honor Society to use the Union High School for the following events:
- Powder Puff Football on Thursday, April 18, 2024 from 6:00PM-10:00PM
  - Red Cross Blood Drive on Tuesday, May 7, 2024 from 11:00AM-6:00PM

UNION SCHOOL DISTRICT

Athletic Report

March 21, 2024

**Board Action Requested**

**I. Assistant Jr. High Track Coach**

Hire Emma Fox as the Assistant Jr. High Track Coach for the 2023-2024 school year at the salary of \$1,100.00. All clearances are on file.

**II. Assistant Volleyball Coach**

Hire Lauren McNany as the Assistant Volleyball Coach for the 2024-2025 school year at the salary of \$2,125.00. All clearances are on file.

**III. Athletic Director**

Hire Scott Kindel as the Athletic Director for the 2024-2025 school year at the salary of \$10,070.00.

**IV. Assistant Athletic Director**

Hire Ange Salvo as the Assistant Athletic Director for the 2024-2025 school year at the salary of \$4,060.00.

**V. Jr. High Softball Volunteers**

Approve Natasha Adams and Jason Kriebel as volunteers for Jr. High Softball for the 2023-2024 school year. All clearances are on file.